

**PROCEEDINGS**  
**OF THE**  
**TERREBONNE PARISH COUNCIL**  
**IN REGULAR SESSION**

**November 20, 2019**

The Chairwoman, Ms. A. Williams, called the meeting to order at 6:00 p.m. in the Terrebonne Parish Council Meeting Room. Following the Invocation offered by the Chairwoman, Council Member S. Dryden led the Pledge of Allegiance.

Upon roll call, Council Members recorded as present were: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel. A. Marmande was recorded as absent. A quorum was declared present.

The Chairwoman read aloud a letter from Vice-Chairman A. Marmande explaining his absence from the evening's proceedings.

Ms. C. Duplantis-Prather moved, seconded by Mr. D. W. Guidry, Sr., "THAT the Council approve the minutes of the Regular Council Session held on October 23, 2019."

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: A. Marmande.

The Chairwoman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, "THAT the Council approve the Accounts Payable Bill Lists for 11/11/2019 and 11/18/2019."

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: S. Dryden, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: A. Marmande.

ABSTAINING: C. Duplantis-Prather and D. W. Guidry, Sr.

The Chairwoman declared the motion adopted.

Council Member C. Duplantis-Prather read aloud a proclamation proclaiming December 7, 2019 as "Houma Downtown Christmas Festival and Parade Day."

The Chairwoman recognized Ms. Shelly Ronquillo, Christmas Festival Coordinator, who thanked the Parish Council and various Parish Administration departments for their support and assistance in providing for the festival and shared her optimism for the festival's continued growth and public participation.

Several Council Members commended Ms. Ronquillo and the other volunteers who assist with the Christmas Festival and thanked them for their providing and recognizing goodwill in Terrebonne Parish.

The Chairwoman recognized Mr. Gordon Dove, Parish President, who gave a brief presentation on this year's in-house permitting services as provided by the Planning and Zoning Department and their projected funds. He then congratulated Mr. Christopher Pulaski and his staff on the successful transition and performance for the year.

The Chairwoman recognized Mr. Mike Toups, Parish Manager, who gave a brief report regarding the current status of pumps and pump station projects across the Parish,

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including those at Enterprise Marine, South Ellendale Estates, Smithridge, Williams Street, and the drainage project sites at Valhi Boulevard.

A brief discussion ensued regarding the Parish's current and projected plans for installing manually-operated winches for flap gates and for the Parish's ability to install additional pumps at various stations with sumps manufactured to accommodate additional pumps immediately.

The Chairwoman recognized Mr. Steve Pavlovich, Mosquito Control Services, who gave a presentation on current mosquito control procedures and spraying routes throughout Terrebonne Parish. He then shared his optimism for GIS mapping and real-time tracking and routing programs currently being considered for implementation in their procedures to inform the public of where and when areas throughout the Parish would be sprayed.

Several Council Members thanked Mr. Pavlovich and Mosquito Control Services for their commitment to serving and providing for the public. They then shared their optimism for the potential tracking improvements currently being considered as benefits for improving public health and public awareness.

Mr. J. Navy moved, seconded by Mr. D. J. Guidry, "THAT the Council open public hearings at this time."

The Chairwoman called for a vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: A. Marmande.

The Chairwoman declared the motion adopted.

The Chairwoman recognized the public for comments on the following:

A. An ordinance to amend the existing "No Parking Any Time" on the north side of Buron Street to extend from the intersection with Mahler Street to the intersection with Engeron Street, then from the intersection with Leona Street to Grand Caillou Road.

There were no comments from the public on the proposed ordinance.

Ms. C. Duplantis-Prather moved, seconded by Mr. D. W. Guidry, Sr., "THAT the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: A. Marmande.

The Chairwoman declared the motion adopted.

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OFFERED BY: MRS. C. DUPLANTIS-PRATHER  
SECONDED BY: MR. D. W. GUIDRY, SR.

**ORDINANCE NO. 9108**

AN ORDINANCE AMENDING THE PARISH CODE OF TERREBONNE PARISH, CHAPTER 18. MOTOR VEHICLES AND TRAFFIC, ARTICLE V. STOPPING, STANDING AND PARKING, DIVISION 1. PARISH, SECTION 18-247. NO PARKING ANY TIME, TO AMEND THE EXISTING "NO PARKING ANY TIME" ON THE NORTH SIDE OF BURON STREET TO EXTEND FROM ITS INTERSECTION WITH MAHLER STREET TO THE INTERSECTION WITH ENGERON STREET, THEN FROM THE INTERSECTION WITH LEONA STREET TO GRAND CAILLOU ROAD; AND AUTHORIZE THE INSTALLATION OF SAID SIGNS; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

**SECTION I**

**BE IT ORDAINED** by the Terrebonne Parish Council, in regular session convened, acting pursuant to the authority invested in it by the Constitution and laws of the State of Louisiana, the Home Rule Charter for a Consolidated Government for Terrebonne Parish, and including, but not limited to, LSA R.S. 33:1368 and other statutes of the State of Louisiana, to amend the Parish Code of Terrebonne Parish, Chapter 18, Article V, Section 18-247 to amend the existing No Parking Zone along the north side of Rosemary Avenue to extend from the intersection of Mahler Street for a distance of approximately 530' to the intersection of Engeron Street then from the intersection of Leona Street for a distance of 535' to Grand Caillou Road as depicted on the attached map and to provide for the installation of said signs.

**SECTION II**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections or other portions of this ordinance shall remain in full force and effect, the provisions of this section hereby being declared to be severable.

**SECTION III**

Any ordinance or part thereof in conflict herewith is hereby repealed.

**SECTION IV**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., D.J. Guidry, S. Trosclair, J. Navy, A. Williams and G. Michel.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: A. Marmande.

The Chairwoman declared the ordinance adopted on this, the 20th day of November 2019.

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The Chairwoman recognized the public for comments on the following:

B. A proposed ordinance to declare as surplus a tax property located at 114 Gustave Court adjudicated to Terrebonne Parish Consolidated Government and to acquire authorization to dispose of said property in accordance with LA R.S. 47:2196.

There were no comments from the public on the proposed ordinance.

Ms. C. Duplantis-Prather moved, seconded by Mr. D. W. Guidry, Sr., "THAT the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: A. Marmande.

The Chairwoman declared the motion adopted.

OFFERED BY: MRS. C. DUPLANTIS-PRATHER  
SECONDED BY: MR. D. W. GUIDRY, SR.

**ORDINANCE NO. 9109**

DECLARING PROPERTY ADJUDICATED TO TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS SURPLUS AND NOT NEEDED FOR A PUBLIC PURPOSE; 114 GUSTAVE CT. (PARCEL #54608) WITH OWNERS OF RECORD OF ANTHONY AUGUST AND JO ALLIE VOIRON AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

**WHEREAS**, 100% of immovable property owned by Anthony August and Jo Allie Voiron and described below was adjudicated to the Terrebonne Parish Consolidated Government on June 23, 2016 for nonpayment of taxes; and

**WHEREAS**, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed without redemption; and

**WHEREAS**, the Terrebonne Parish Consolidated Government now wishes to declare the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2196, *et seq.*; and

**NOW BE IT ORDAINED** by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the following described property adjudicated to the Terrebonne Parish Consolidated Government, with an owners of record of Anthony August and Jo Allie Voiron and depicted on the attached plat, if any, is hereby declared surplus:

**PORTION OF LOT 2 BLOCK 2 BOQUET S/D #2.**

**BE IT FURTHER ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that Administration be hereby authorized to dispose of the property in accordance with LA R.S. 47:2196, *et seq.* and inclusive of the following terms.

**SECTION I**

Each bid shall be accompanied by a deposit in the form of a Certified Check, Cashier's Check, Money Order or Bid Bond with Power of Attorney (Letters of Credit WILL NOT be accepted) in the amount of twenty percent (20%) of the proposed price made payable to the Terrebonne Parish Consolidated Government. Bid deposits made for non-winning bids shall be returned. The bid deposit made with the winning bid shall be non-refundable, unless redemption occurs, and paid towards the purchase price. The balance of the purchase price is

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due at the time of closing and payable in the form of a Certified Check, Cashier's Check, or Money Order.

**SECTION II**

Additionally, the winning bidder shall bear the cost of recording the sale document into the conveyance records of the Parish of Terrebonne pursuant to La. R.S. 47:2207.

**SECTION III**

The winning bidder, otherwise known as the Purchaser or Acquirer, of this adjudicated property is solely responsible for compliance with La. R.S. 47:2206 regarding notification of parties who may have had an interest in the property regarding their rights of redemption and La. R.S. 47:2208 regarding recordation of those notices. Copies of the applicable law will be distributed along with bid packets for this adjudicated property. Terrebonne Parish Consolidated Government has not and will not perform these requirements; thus, it is the purchaser's or acquiring person's responsibility to do so. Terrebonne Parish Consolidated Government encourages the Purchaser or Acquiring Person to consult legal counsel regarding Louisiana law on adjudicated property.

**SECTION IV**

By acquiring a bid packet for the bid/purchase of this adjudicated property, each bidder acknowledges that he/she/it has received all information discussed in this ordinance as well as the statutes (laws) discussed in Section II above, and that he/she/it understands these procedures must be followed in order to fully protect he/she/its rights in the adjudicated property purchased from the parish.

**SECTION V**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION VI**

Any ordinance or part thereof in conflict herewith is hereby repealed.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., D.J. Guidry, S. Trosclair, J. Navy, A. Williams and G. Michel.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: A. Marmande.

The Chairwoman declared the ordinance adopted on this, the 20th day of November 2019.

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The Chairwoman recognized the public for comments on the following:

C. A proposed ordinance to amend the 2019 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. Bayou Terrebonne Freshwater Diversion Project, \$106,000
- II. D-18 Pump Station Replacement, \$500,000.

There were no comments from the public on the proposed ordinance.

Mr. G. Michel moved, seconded by Mr. S. Dryden, "THAT the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: A. Marmande.

The Chairwoman declared the motion adopted.

OFFERED BY: MR. G. MICHEL  
SECONDED BY: MR. S. DRYDEN

**ORDINANCE NO. 9110**

AN ORDINANCE TO AMEND THE 2019 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Bayou Terrebonne Freshwater Diversion Project, \$106,000**
- II. D-18 Pump Station Replacement, \$500,000**

**SECTION I**

**WHEREAS**, Administration is requesting funding for the Bayou Terrebonne Freshwater Diversion Project for \$106,000, and

**WHEREAS**, the funding of \$53,000 will come from the General Fund mineral royalties, and

**WHEREAS**, the funding of \$53,000 will come from the Terrebonne Levee and Conservation District.

**NOW, THEREFORE BE IT ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended for the Bayou Terrebonne Freshwater Diversion Project. (Attachment A)

**SECTION II**

**WHEREAS**, Administration is requesting the engineering and design of a new pump station to replace the current D-18 pump station located within Falgout Canal for \$500,000, and

**WHEREAS**, the funding will come from the Terrebonne Levee and Conservation District.

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**NOW, THEREFORE BE IT FURTHER ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended for the D-18 Pump Station Replacement. (Attachment B)

**SECTION III**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION IV**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., D.J. Guidry, S. Trosclair, J. Navy, A. Williams and G. Michel.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: A. Marmande.

The Chairwoman declared the ordinance adopted on this, the 20th day of November 2019.

**ATTACHMENT A - Bayou Terrebonne Freshwater Diversion**

|                                 | <b>2019</b>    |               |                |
|---------------------------------|----------------|---------------|----------------|
|                                 | <u>Adopted</u> | <u>Change</u> | <u>Amended</u> |
| Bayou Terr Freshwater Diversion |                | 106,000       | 106,000        |
| Bayou Terr Freshwater Diversion |                | (53,000)      | (53,000)       |
| Transfer from General Fund      | (87,791)       | (53,000)      | (140,791)      |
| Transfer to P/W Drainage Constr | 87,791         | 53,000        | 140,791        |
| Fund balance (decrease)         |                | (53,000)      | (53,000)       |

**ATTACHMENT B - D-18 Pump Station Replacement**

|                               | <b>2019</b>    |               |                |
|-------------------------------|----------------|---------------|----------------|
|                               | <u>Adopted</u> | <u>Change</u> | <u>Amended</u> |
| D-18 Pump Station Replacement |                | 500,000       | 500,000        |
| D-18 Pump Station Replacement |                | (500,000)     | (500,000)      |

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The Chairwoman recognized the public for comments on the following:

D. The Proposed 2020 Parish Budget and Five Year Capital Outlay Budget.

There were no comments from the public on the proposed ordinance.

Mr. G. Michel moved, seconded by Mr. D. J. Guidry, "THAT the Council close the aforementioned public hearing." (**\*MOTION VOTED ON AFTER BRIEF DISCUSSION**)

Upon Council Member G. Michel's request, the Chairwoman recognized Ms. Kandace Mauldin, Chief Financial Officer, who clarified that Administration will present the proposed budget and changes, offered by the Council through the budget hearing process and that the finalized budget, at the next Budget and Finance Committee Meeting on December 2, 2019 to discuss the changes which would include those changes which would then be voted on to adopt at the following Regular Council Meeting on December 4, 2019.

\*The Chairwoman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: A. Marmande.

The Chairwoman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by Mr. S. Dryden, "THAT the Council return to the regular order of business."

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: A. Marmande.

The Chairwoman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. D. J. Guidry, "THAT the Council introduce an ordinance that will declare Terrebonne Parish Consolidated Government's intent to acquire full ownership of a tract of land bearing Terrebonne Parcel ID Number 41876, with an owner of record E. M. Glynn, Inc., addressing other matters relative thereto and calling a public hearing on December 4, 2019 at 6:30 p.m."

The Chairwoman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: A. Marmande.

The Chairwoman declared the motion adopted.

The Chairwoman recognized Ms. Kristy Yilik, Houma resident, who briefly shared a recent experience with a mosquito spray truck then suggested that the Council consider finding options for providing greater information regarding mosquito spray truck routes and chemicals used in mosquito treatment. She then thanked Council Member D. W. Guidry, Sr. and Mosquito Control Services for their assistance and shared her optimism for improving awareness and public information regarding mosquito treatment procedures.

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The Chairwoman called for a report on the Public Services Committee meeting held on 11/18/19, whereupon the Committee Chairman rendered the following:

**PUBLIC SERVICES COMMITTEE**

**NOVEMBER 18, 2019**

The Chairman, Dirk J. Guidry, called the Public Services Committee meeting to order at 5:33 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member J. Navy and the Pledge of Allegiance led by Committee Member S. Trosclair. Upon roll call, Committee Members recorded as present were: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams and G. Michel. Committee Member S. Dryden was recorded as entering the proceedings at 5:46 p.m. A quorum was declared present.

OFFERED BY: MS. C. DUPLANTIS-PRATHER  
SECONDED BY: MR. G. MICHEL

**RESOLUTION NO. 19-405**

AUTHORIZING THE EXECUTION OF CHANGE ORDER NO. 8  
FOR THE CONSTRUCTION AGREEMENT FOR PARISH PROJECT  
NO. 15-LEV-27, SIX FOOT DITCH LEVEE IMPROVEMENTS,  
TERREBONNE PARISH, LOUISIANA.

**WHEREAS**, the Terrebonne Parish Consolidated Government awarded the construction to Low Land Construction Co., Inc., for Parish Project No. 15-LEV-27, Six Foot Ditch Levee Improvements, Terrebonne Parish, Louisiana, and

**WHEREAS**, the Parish is desirous of completing the construction of the Six Foot Ditch Levee, and

**WHEREAS**, a portion of the Six Foot Ditch levee recently constructed is showing signs of distress, and

**WHEREAS**, after re-compacting the area and reforming, the levee in this area started to fail again, and

**WHEREAS**, a geotechnical investigation was done to provide recommendation to repair the section of levee that is currently showing signs of distress, and

**WHEREAS**, the Engineer recommended moving the section of levee two feet toward Six Foot Ditch, which includes 4 – 1' lifts compacted and tested to the original specifications, and

**WHEREAS**, this change order will increase the overall contract price by Sixty One Thousand, One Hundred and Twenty-Two Dollars and Fifty Cents (\$61,122.50), and

**WHEREAS**, this change order will only increase the contract by an additional One Hundred and Sixty-Eight (168) calendar days as a result of Change Order No. 8, and

**WHEREAS**, Change Order No. 8 had been recommended by the Engineer, Providence Engineering and Design, LLC, for this project.

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 8 to the construction agreement with Low Land Construction Co., Inc. for Parish Project No. 15-LEV-27, Six Foot Ditch Levee Improvements, Terrebonne Parish, Louisiana, for an increase of Sixty One Thousand, One Hundred and Twenty-Two Dollars and Fifty Cents (\$61,122.50) and One Hundred and Sixty-Eight (168) calendar days to the project, and

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**BE IT FURTHER RESOLVED** that a certified copy of the resolution be forwarded to Engineer, Providence Engineering and Design, LLC.

**THERE WAS RECORDED:**

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden.

The Chairman declared the resolution adopted on this the 18<sup>th</sup> day of November 2019.

Upon questioning from Committee Member C. Duplantis-Prather regarding the completion of the aforementioned project, Parish Manager M. Toups explained that they have been in contact with Low Land Construction and the project should be completed in approximately thirty days.

Capital Projects Administrator J. Bray explained that Administration recently received the geotech report regarding the area that had settled and noted that they are making improvements to create stability while moving forward with the completion of this levee project.

\* \* \* \* \*

OFFERED BY: MS. A. WILLIAMS

SECONDED BY: MS. C. DUPLANTIS-PRATHER

**RESOLUTION NO. 19-406**

RATIFYING THE APPOINTMENT OF THE ARCHITECT, HOUSTON J. LIRETTE, JR. TO PROVIDE ARCHITECTURAL SERVICES FOR THE **OFFICE OF WORKERS' COMPENSATION- GOVERNMENT TOWER PROJECT**; AND AUTHORIZING EXECUTION OF AN ARCHITECTURAL AGREEMENT FOR THESE SERVICES.

**WHEREAS**, the Terrebonne Parish Consolidated Government wishes to reconfigure and renovate areas on the fourth floor of the Government Tower, and

**WHEREAS**, Parish President Gordon E. Dove has recommended that the Architect, Houston J. Lirette, Jr., be retained to provide the necessary professional services for this project, and

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council does hereby ratify the appointment of the Architect, Houston J. Lirette, Jr., by Terrebonne Parish President Gordon E. Dove for professional architectural services for the reconfiguration and renovation of the fourth floor of the Government Tower; and

**BE IT FURTHER RESOLVED** that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize the execution of an architectural agreement with the Architect, Houston J. Lirette, Jr., by Terrebonne Parish President Gordon E. Dove, for the reconfiguration and renovation of the fourth floor of the Government Tower.

**THERE WAS RECORDED:**

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden.

The Chairman declared the resolution adopted on this the 18<sup>th</sup> day of November 2019.

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Upon questioning from Committee Member G. Michel regarding the cost of the aforementioned project, Parish Manager M. Toups explained that the Office of Workers' Compensation is asking for additional office space; and added that they will be moving into the "old" Nuisance Abatement office. Mr. Toups further explained that the cost of the architectural services will be amortized over a period of two years, in addition to the revenues that will be received for renting the office space.

\* \* \* \* \*

OFFERED BY: MR. A. MARMANDE  
SECONDED BY: MR. S. TROSCLAIR

**RESOLUTION NO. 19-407**

RATIFYING THE APPOINTMENT OF THE FIRM OF DELTA COAST CONSULTANTS, LLC TO PROVIDE PROFESSIONAL SERVICES FOR THE DULARGE WEST (D-18) PUMP STATION REPLACEMENT; AND AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR THESE SERVICES.

**WHEREAS**, Terrebonne Parish Consolidated Government is desirous of replacing the Dularge West D-18 pump station, and

**WHEREAS**, the Terrebonne Parish Consolidated Government is desirous of appointing a firm to provide professional services for the project entitled Dularge West (D-18) Pump Station Replacement, and

**WHEREAS**, the firm of Delta Coast Consultants, LLC has been selected by Terrebonne Parish President Gordon E. Dove to provide the professional services relative to said project, and

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council does hereby ratify the appointment of the firm of Delta Coast Consultants, LLC by Terrebonne Parish President Gordon E. Dove for professional services for the Dularge West (D-18) Pump Station Replacement, and

**BE IT FURTHER RESOLVED** that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize the execution of an agreement with the firm of Delta Coast Consultants, LLC by Terrebonne Parish President Gordon E. Dove.

**THERE WAS RECORDED:**

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, Sr., D. J. Guidry, S. Troclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden.

The Chairman declared the resolution adopted on this the 18<sup>th</sup> day of November 2019.

Upon questioning from Committee Member G. Michel regarding the agreement for the aforementioned services, Capital Projects Administration J. Bray explained that because this is a professional service, the engineer is appointed and the terms and/or cost of the contract is negotiated after the appointment.

\* \* \* \* \*

*Committee Member S. Dryden was recorded as entering the proceedings at this time (5:46 p.m.)*

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OFFERED BY: MR. D. W. GUIDRY, SR.  
SECONDED BY: MR. A. MARMANDE

**EMERGENCY ORDINANCE NO. 9111**

AN ORDINANCE PURSUANT TO SECTION 2-14 OF THE TERREBONNE PARISH HOME RULE CHARTER FOR THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT TO SUSPEND THE SMALL CELL WIRELESS FACILITY BUILDING PERMIT APPLICATION REVIEW AND ISSUANCE PROCESS FOR AN ADDITIONAL PERIOD OF TIME NOT TO EXCEED SIXTY (60) DAYS FROM THE ADOPTION OF THIS ORDINANCE TO ALLOW FOR ADDITIONAL TIME TO REVISE CERTAIN PORTIONS OF CHAPTER 6, ARTICLE VI OF THE TERREBONNE PARISH CODE OF ORDINANCES.

**WHEREAS**, on March 27, 2019, the Parish Council voted to adopt Ordinance No. 9037 to establish certain regulations, procedures, and design guidelines for the placement of small cell wireless facilities within the parish, and

**WHEREAS**, citizens residing in the areas in which providers have implemented and installed small cell wireless facilities have raised certain concerns regarding detrimental health effects and decreased property values resulting from small cell wireless facilities, and

**WHEREAS**, the concerns of citizens of detrimental health effects and decreased property values constitute a “public emergency affecting life, health, property or public safety,” and legal authority for the Terrebonne Parish Council to adopt this emergency ordinance by a “vote of at least two-thirds of the authorized membership” of the Council; and

**WHEREAS**, at the regular meeting on September 11, 2019, Parish President Gordon E. Dove, with support of the Parish Council, called for revisions to certain portions of Chapter 6, Article VI of the Parish Code of Ordinances that would address the stated concerns related thereto, and requested the immediate suspension of the current application process for small cell wireless facilities until such concerns are properly addressed; and

**WHEREAS**, at the regular meeting on September 25, 2019, the Parish Council voted to place a temporary suspension of the small cell wireless ordinances in order to allow for time to consider possible revisions to certain portions of Chapter 6, Article VI of the Terrebonne Parish Code of Ordinances affecting small cell wireless installations and modifications to ensure the safety, health and welfare of the citizens of Terrebonne Parish and to protect their property as per law, and to address related matters; and

**WHEREAS**, pursuant to these requests, and in cooperation with AT&T, Parish Administration and Staff have retained the services of a consultant to assist with the preparation of the revised ordinances to address these concerns and require additional time to complete these revisions; and

**SECTION I**

**THEREFORE BE IT ORDAINED** by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the TPCG shall refrain from accepting applications for the installation and modification of any small cell wireless facility within Terrebonne Parish and the application and permitting process for small cell wireless facilities in Chapter 6, Article VI of the Parish Code of Ordinances shall be and is hereby suspended for an additional period of time not to exceed sixty (60) days from the date of the adoption of this Ordinance, during which time the Parish Administration is directed to work with service providers and the public to develop appropriate revisions to certain portions of Chapter 6, Article VI of the Parish Code of Ordinances to address the concerns of Terrebonne Parish citizens.

**SECTION II**

To the extent applicable, the Council Clerk shall cause all necessary notices and publications to occur with respect to the subject ordinance.

**SECTION III**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION IV**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-14 of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner. ***\*(EMERGENCY ORDINANCE ADOPTED AFTER DISCUSSION)***

Discussion ensued with several Committee members voicing their concerns over the number of times the suspension of these permits can be extended, the installation and removal of poles in certain neighborhoods, the suspension of granting permits to other providers that may want to install 5G small cell wireless facilities, the health risks of installing 5G poles and whether or not a consultant is needed to do further research pertaining to the effects of placing 5G Small Cell Wireless facility in Terrebonne Parish.

Parish Attorney J. Hebert explained that Administration is working diligently with AT & T to find a viable solution and to establish perimeters in order to continue with the installation of 5G poles for the small cell wireless facility. He further explained that a letter was sent to A T & T regarding the removal of poles in certain neighbors and they only agreed to move the pole in Southern Estates, to replace the pole in the Mulberry Subdivision, and denied the request to removal of the pole on Liberty Street; noting that in order to have poles removed that have already been permitted, litigation would have to be filed against A T & T.

Planning and Zoning Director C. Pulaski explained that he has been in contact with representatives at A T& T regarding the installation of the 5G poles for the small cell wireless facility; and stated that the goal, at this point, is to complete the revised ordinances as soon as possible and presented them to the Council. He continued that he has requested A T & T to bring in a consultant to do a study pertaining to the health risk associated with the installation of 5G poles; and added that A T & T has agreed to bring in a consultant; but, they have a scheduling issue at this time. Mr. Pulaski also noted that the DNR (Department of Natural Resources) will be releasing a report pertaining to the effects of installing 5G poles.

Parish Attorney J. Hebert explained that in order for 5G poles and/or Small Cell Wireless facilities to be installed, they have to follow federal regulations and guidelines.

Regarding fees and other monies received, Planning and Zoning Director C. Pulaski explained that there is a one-time permit fee required to install 5G poles and that the parish will receive an annually lease agreement fee.

Dr. Mike Watkins, a resident of Terrebonne Parish, addressed the Committee relative to the placement of 5G poles in various communities. He stated that he is trying to keep track of all of the information that he is receiving regarding 5G poles installations. Dr. Watkins explained that a 5G pole was installed in his yard and that he has a safety concern with regards to whether or not the radiation from these poles cause cancer. He then expressed his concerns relative to A T & T proposing to lower the pole which does not resolve the matter.

Committee Member C. Duplantis-Prather stated that a resident of Louis Drive was requested that consideration be given with regards to the removal of the pole that was installed.

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Parish Attorney J. Hebert explained that Administration wrote A T & T a letter detailing their concerns and the three complaints with regards to the 5G poles installations in Southern Estates Subdivision and along Liberty Street and Tulsa Drive. According to A T & T, they are going to move the electrical box in Dr. Watkins' neighborhood and noted that all the existing permits for the installation of 5G poles were issued before the suspension of permits.

\*The Chairman called for the vote on the aforementioned emergency ordinance offered by Mr. D. W. Guidry, Sr. moved, seconded by Mr. A. Marmande.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather D. W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair, and G. Michel.

NAYS: J. Navy and A. Williams.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the emergency ordinance adopted on this, the 18th day of November 2019.

OFFERED BY: MR. D. W. GUIDRY, SR.

SECONDED BY: MR. G. MICHEL

**RESOLUTION NO. 19-408**

A RESOLUTION AUTHORIZING THE EXECUTION OF CHANGE ORDER NO. 4 FOR THE CONSTRUCTION AGREEMENT FOR PARISH PROJECT NO. 18-PARK-05, BAYOU COUNTRY SPORTS PARK PHASE 1-F SOCCER CONCESSIONS, TERREBONNE PARISH, LOUISIANA.

**WHEREAS**, the Terrebonne Parish Consolidated Government entered into a contract dated January 24, 2019 with LA Contracting Enterprise, LLC, for Parish Project No. 18-PARK-05, Bayou Country Sports Park Phase 1-F Soccer Concessions, Terrebonne Parish, Louisiana, and

**WHEREAS**, it is necessary to cover costs for replacement of conduit bends as requested my SLECA, and

**WHEREAS**, this change order will increase the overall contract price by One Thousand, Eight Hundred Forty-One Dollars and No Cents (\$1,841.00), and

**WHEREAS**, additional time of twenty-three (23) days to perform the additional work, scheduling and testing of various systems, and

**WHEREAS**, this Change Order No. 4 has been recommended by the Engineer, All South Consulting Engineers, LLC, for this project, and

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 4 to the construction agreement with LA Contracting Enterprise, LLC for Parish Project No. 18-PARK-05, Bayou Country Sports Park Phase 1-F Soccer Concessions, Terrebonne Parish, Louisiana, for an increase to the contract amount in the amount of One Thousand, Eight Hundred Forty-One Dollars and No Cents (\$1,841.00) with an increase of twenty-three (23) days in construction time.

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be forwarded to Engineer, All South Consulting Engineers, LLC.

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**THERE WAS RECORDED:**

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 18<sup>th</sup> day of November 2019.

\* \* \* \* \*

OFFERED BY: MR. S. TROSCLAIR  
SECONDED BY: MR. A. MARMANDE

**RESOLUTION NO. 19-409**

AUTHORIZING THE PARISH PRESIDENT TO EXECUTE ANY AND ALL DOCUMENTS PERTAINING TO THE RESTORE ACT PROGRAM FOR THE PETIT CAILLOU DRAINAGE PROJECT; GRANT NUMBER 1 RDCGR450096-01-00; TERREBONNE PARISH

**WHEREAS**, the Terrebonne Parish Consolidated Government (TPCG) is desirous to proceed with the construction of the Petit Caillou Drainage Project, and

**WHEREAS**, the United States Department of Treasury has made federal funds available through the Office of Grants & Asset Management under the Resources and Ecosystems Sustainability, Tourist Opportunities, and Revived Economies of the Gulf Coast States Act (RESTORE Act), and

**WHEREAS**, TPCG submitted an proposal identifying Petit Caillou Drainage Improvements Project as a candidate for funding, and

**WHEREAS**, US Treasury approved funding through the Restore Act Program to construct the Petit Caillou Drainage Project, and

**WHEREAS**, this notice to award addresses the use of RESTORE Act funds, and

**WHEREAS**, it is necessary to execute various documents in order to receive funding for the construction of the project, and

**NOW, THEREFORE BE IT RESOLVED**, that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize the Parish President, Gordon E. Dove, to execute any and all documents pertaining to the RESTORE Act for funding assistance for the Petit Caillou Drainage Project.

**THERE WAS RECORDED:**

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 18<sup>th</sup> day of November 2019.

\* \* \* \* \*

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OFFERED BY: MR. A. MARMANDE  
SECONDED BY: MR. S. DRYDEN

**RESOLUTION NO. 19-410**

A RESOLUTION PROVIDING APPROVAL OF AMENDMENT NO. 1 TO THE ENGINEERING AGREEMENT FOR PARISH PROJECT NO. 16-HMGP-29, CRITICAL FACILITIES HARDENING – GENERATING STATION (HMGP), TERREBONNE PARISH, LOUISIANA.

**WHEREAS**, the Terrebonne Parish Consolidated Government did enter into an original engineering agreement with Quality Engineering & Surveying, LLC (QES), dated June 18, 2014, Recordation Number 1509732, for the Critical Facilities Hardening – Generating Station (HMGP), identified as Parish Project 16-HMGP-29, and

**WHEREAS**, the Engineering Agreement between Owner and Engineer provides for certain limitations for Basic Services and specific Additional Services, and

**WHEREAS**, the Parish is desirous of completing the installation of the roof, doors, and Windows for the generating station building, and

**WHEREAS**, resident inspection services are needed to make sure the Contractor comply with the approved plans and specifications, and

**WHEREAS**, the Engineer requested to include resident inspection services to the engineering agreement, and

**WHEREAS**, this above work will increase the additional services section of the contract by \$14,680.00.

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby approve this Amendment No. 1 to the Engineering Agreement for an increase of \$14,680.00 in Additional Services authorizes Parish President Gordon E. Dove to execute this Amendment No. 1 to the Engineering Agreement for the Critical Facilities Hardening – Generating Station (HMGP) Parish Project No. 16-HMGP-29, with Quality Engineering & Surveying, LLC (QES), and

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be forwarded to the Engineer, Quality Engineering & Surveying, LLC (QES).

**THERE WAS RECORDED:**

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 18<sup>th</sup> day of November 2019.

\* \* \* \* \*

Mr. A. Marmande moved, seconded by Ms. A. Williams, “THAT, there being no further business to come before the Public Services Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Mr. A. Marmande.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams and G. Michel.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 6:15 p.m.

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Dirk J. Guidry, Chairman

Tammy E. Triggs, Minute Clerk

Mr. D. J. Guidry moved, seconded by Mr. S. Dryden and Mr. S. Trosclair, “THAT the Council accept and ratify the minutes of the Public Services Committee meeting held on 11/18/19.”

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: A. Marmande.

The Chairwoman declared the motion adopted.

The Chairwoman called for a report on the Community Development and Planning Committee meeting held on 11/18/19, whereupon the Committee Chairman rendered the following:

**COMMUNITY DEVELOPMENT & PLANNING COMMITTEE**

**NOVEMBER 18, 2019**

The Chairman, Steve Trosclair, called the Community Development & Planning Committee meeting to order at 6:17 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member C. Duplantis-Prather and the Pledge of Allegiance led by Committee Member A. Marmande. Upon roll call, Committee Members recorded as present were: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams and G. Michel. A quorum was declared present.

OFFERED BY: MR. A. MARMANDE

SECONDED BY: MS. C. DUPLANTIS-PRATHER

**RESOLUTION NO. 19-411**

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE COOPERATIVE ENDEAVOR AGREEMENTS BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND CERTAIN PARTIES FOR THE RIGHT OF USE OF CERTAIN “BUY-BACK” PROPERTIES AS PART OF THE FEMA HAZARD MITIGATION GRANT PROGRAM WITHIN TERREBONNE PARISH.

**WHEREAS**, Article VII, Section 14 of the Louisiana Constitution provides that, “[F]or public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private corporation or individual”; and

**WHEREAS**, the Terrebonne Parish Consolidated Government (“TPCG”) received a ten- million-dollar grant from the FEMA Hazard Mitigation Grant Program (“HMGP”) in January of 2003; and

**WHEREAS**, TPCG, as part of the “buy-back” portion of the FEMA HMGP program, has purchased the following properties in Terrebonne Parish:

- 1.214 Bayou Gardens, Houma, Louisiana 70364 (Parcel # 7723)
  - 2.1427 Highway 55, Montegut, Louisiana 70377 (Parcel # 61733)
  3. 110 Indigo Street, Dulac, Louisiana 70353 (Parcel # 27713)
- (hereinafter “Properties”); and

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**WHEREAS**, FEMA imposes stringent deed restrictions consistent with their “open space” philosophy on the Properties obtained by TPCG through the grant monies; and

**WHEREAS**, TPCG requires assistance in the care and maintenance of these Properties, as well as assistance in ensuring that the use of the Properties remain consistent with FEMA requirements; and

**WHEREAS**, TPCG desires to enter into Right of Use Agreements with certain individuals residing in Terrebonne Parish (“Users”), wherein the Users will maintain these Properties in consideration of their use of the Properties consistent with FEMA regulations; and

**WHEREAS**, TPCG believes that entering into cooperative endeavor agreements with Users, taken as a whole, are not gratuitous and TPCG stands to gain a benefit of commensurate value as the public funds expended herein; and

**WHEREAS**, the Terrebonne Parish Council desires to authorize the Parish President to execute the following cooperative endeavor agreements for right of use of certain properties, consistent with the attached contracts; and

**NOW THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council hereby authorizes the Parish President to enter into the attached cooperative endeavor agreements on behalf of the Terrebonne Parish Consolidated Government.

**THERE WAS RECORDED:**

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 18<sup>TH</sup> day of November 2019.

Upon questioning from Committee Member G. Michel regarding an Executive Summary for the aforementioned resolution, Parish Attorney J. Hebert stated that he was unaware of an Executive Summary not being attached to the item; stating that Administration is using a standard right-of use “buy-back” agreement with certain requirements. Mr. Hebert further explained that the parish is going to generate funding from the right-of-use agreement that has been put in place regarding these “buy back” properties.

\* \* \* \* \*

Ms. A. Williams moved, seconded by Ms. C. Duplantis-Prather, “THAT, the Community Development & Planning Committee authorize the execution of a Cooperative Endeavor Agreement between TPCG and the START Corporation for Mental Health Services.”

The Chairman called for the vote on the motion offered by Ms. A. Williams.

**THERE WAS RECORDED:**

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams and G. Michel.

NAYS: None.

ABSENT: A. Marmande.

The Chairman declared the motion adopted.

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OFFERED BY: MR. D. J. GUIDRY  
SECONDED BY: MS. C. DUPLANTIS-PRATHER

**RESOLUTION NO. 19-412**

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND THE SOUTH LOUISIANA WETLANDS DISCOVERY CENTER FOR THE USE OF OFFICE SPACE IN THE WATERLIFE MUSEUM

**WHEREAS**, Article VII, Section 14 of the Louisiana Constitution further provides that “For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

**WHEREAS**, Section 1-07 of the Terrebonne Parish Charter provides “the parish government is authorized, as provided by state law, to enter into joint service agreements or cooperative efforts with other governmental agencies and political subdivisions”; and,

**WHEREAS**, the mission of the South Louisiana Wetlands Discovery Center is to promote and provide cultural and educational activities through a partnership of private and public funding, that meets the needs of the parish with a particular emphasis on the downtown historic district and the Barataria- Terrebonne National Estuary; and

**WHEREAS**, the TPCG recognizes its statutory mandate to encourage the growth, development, restoration and improvement in downtown, historic and economic development districts; and

**WHEREAS**, the South Louisiana Wetlands Discovery Center supports numerous programs to enhance education, culture and the local wetlands habitat and make them accessible to residents of Terrebonne Parish; and

**WHEREAS**, TPCG, in an effort to facilitate the economic and cultural development of downtown Houma, often works with the South Louisiana Wetlands Discovery Center on projects including World Wetlands Day and Swamp Camp; and

**WHEREAS**, TPCG has determined that there is currently sufficient space available in Bayou Terrebonne Waterlife Museum located on Park Avenue, Houma, Louisiana (“Museum”) to provide limited temporary office space based on current need and TPCG finds that providing limited office space to the South Louisiana Wetlands Discovery Center will serve a public purpose and have a public benefit commensurate with the costs; and

**NOW THEREFORE, BE IT RESOLVED** that the Parish President, Gordon E. Dove, on behalf of the Terrebonne Parish Consolidated Government is hereby authorized to execute the cooperative endeavor agreement with the South Louisiana Wetlands Discovery Center for use of office space in the Waterlife Museum.

**THERE WAS RECORDED:**

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 18<sup>TH</sup> day of November 2019.

\* \* \* \* \*

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OFFERED BY: MR. J. NAVY  
SECONDED BY: MR. G. MICHEL

**RESOLUTION NO. 19-413**

AUTHORIZING THE PARISH PRESIDENT TO EXECUTE, ON BEHALF OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT, AN AMENDMENT TO THE SUBSIDY AGREEMENT FOR PARKWOOD PLACE PROJECT BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND GEM BUILDERS, L.L.C. TO PERMIT THE LEASING OF HOUSING UNITS WITHIN THE PARKWOOD PLACE DEVELOPMENT.

**WHEREAS**, TPCG and Westgate Development, Inc. are parties to a certain Subsidy Agreement for Parkwood Place Project dated May 30, 2013, which contract is of record with the Terrebonne Parish Clerk of Court at MOB 3038, Page 620, Entry No. 1570303; and

**WHEREAS**, Westgate Development, Inc. and GEM Builders, L.L.C. are parties to a certain Sale with Assumption of Mortgage Agreement dated November 16, 2018, wherein GEM Builders, L.L.C. assumed all obligations imposed on Westgate Development, Inc. in the said Note, Mortgage, Warranty, and Subsidy Agreement for Parkwood Place Project described hereinabove, which contract and amendments are filed of record with the Terrebonne Parish Clerk of Court at COB 2555, Page 558, Entry No. 1570637 and MOB 2568, Page 257, Entry No. 1428227; and

**WHEREAS**, under the Subsidy Agreement, GEM Builders, L.L.C. is contracted to develop and sell low to moderate income housing in consideration for the use of TPCG Community Development Block Grant (“CDBG”) funds from the Louisiana Office of Community Development in that development; and

**WHEREAS**, to increase use of the development, the parties have agreed to supplement and amend the Subsidy Agreement for Parkwood Place Project to permit the leasing of Housing Units and Property within Parkwood Place Subdivision, and providing for the terms and conditions thereof; and

**NOW THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council hereby authorizes the Parish President to enter into the attached First Amended Subsidy Agreement for Parkwood Place Project on behalf of the Terrebonne Parish Consolidated Government.

**THERE WAS RECORDED:**

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 18<sup>TH</sup> day of November 2019.

Mr. J. Navy moved, seconded by Mr. A. Marmande, “THAT, there being no further business to come before the Community Development & Planning Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams and G. Michel.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 6:21 p.m.

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Steve Trosclair, Chairman

Tammy E. Triggs, Minute Clerk

Mr. S. Trosclair moved, seconded by Mr. D. J. Guidry, “THAT the Council accept and ratify the minutes of the Community Development and Planning Committee meeting held on 11/18/19.”

The Chairwoman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: A. Marmande.

The Chairwoman declared the motion adopted.

The Chairwoman called for a report on the Policy, Procedure, and Legal Committee meeting held on 11/18/19, whereupon the Committee Chairwoman, noting ratification of minutes calls a public hearing on December 4, 2019 at 6:30 p.m., rendered the following:

**POLICY, PROCEDURE, & LEGAL COMMITTEE**

**NOVEMBER 18, 2019**

The Chairwoman, Christa Duplantis-Prather, called the Policy, Procedure, & Legal Committee meeting to order at 6:24 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member A. Williams and the Pledge of Allegiance led by Committee Member A. Marmande. Upon roll call, Committee Members recorded as present were: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams and G. Michel. A quorum was declared present.

OFFERED BY: MR. D. J. GUIDRY

SECONDED BY: MR. S. TROSCLAIR

**RESOLUTION NO. 19-414**

**AMENDING RESOLUTION NO. 19-404 TO CHANGE THE JANUARY 13, 2020 COMMITTEE MEETING DATES TO TUESDAY, JANUARY 14, 2020**

**COUNCIL 2020 MEETING DATES**

| <b>COMMITTEE MEETINGS – 5:30 p.m.</b>  | <b>COUNCIL MEETINGS – 6:00 p.m.</b>                                 |
|--|---|
| <b>January 9 – Special Session – Inaugural Ceremony – 6:00 p.m.</b>                  |   |
| January 14 ( <b>Tuesday, due to the National Championship Games in New Orleans</b> ) | January 15  |
| January 27<br>Condemnation Hearings  | January 30 ( <b>Thursday, due to Chamber Banquet on Wednesday</b> ) |
| February 3   | February 5  |
| February 17  | February 19   |
| March 9  | March 11  |
| March 23   | March 25  |
| April 13   | April 15  |
| April 27<br><b>Condemnation Hearings</b>   | April 29  |
| May 11   | May 13  |
| May 26 ( <b>Tuesday, due to Memorial Day Holiday</b> )                               | May 27  |
| June 8   | June 10   |

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| June 22  | June 24      |
| July 13  | July 15      |
| July 27<br><b>Condemnation Hearings</b>                  | July 29      |
| August 10  | August 12    |
| August 24  | August 26    |
| September 8 ( <b>Tuesday, due to Labor Day Holiday</b> ) | September 9  |
| September 21   | September 23 |
| October 12   | October 14   |
| October 26<br><b>Condemnation Hearings</b>               | October 28   |
| November 2   | November 4   |
| <b>November 16</b>                                       | November 18  |
| December 7   | December 9   |
| December 14  | December 16  |

**BE IT FURTHER RESOLVED** that all Regular Session Council Meetings shall begin at 6:00 p.m. in the Council Meeting Room on the second floor of the Government Tower at 8026 Main Street, and

**BE IT FURTHER RESOLVED** that the Council will schedule committee meetings on the Monday preceding the Regular Meetings of the Council as regularly as possible, however **\*\*committee meetings** may be scheduled on a different day and/or at a different time, as decided upon by the Council; and,

**BE IT FURTHER RESOLVED** that the Council may call additional committee meetings and/or Special Sessions of the Council as deemed necessary.

**THERE WAS RECORDED:**

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 18<sup>th</sup> day of November 2019.

\* \* \* \* \*

Committee Member G. Michel asked that Agenda Item No. 2 - Discussion and possible action regarding the usage of Recreation Facilities be placed on the agenda for clarification purposes. Councilman G. Michel explained that a recreation district received a notice from the parish's legal department pertaining to the utilization of their facility for certain political functions. Mr. Michel asked whether or/not recreation facilities should be allowed to lease their facilities.

Parish Attorney J. Hebert explained that he was asked to render a legal opinion on whether or/not the Bourg Recreational facility should be used to host and/or hold political events or campaigns. He cited three state statutes that stated public funds could not be used to support political campaigns and added that the event in question was going to be held at the facility. Mr. Hebert stated that the facility is operated with a certain tax millage and the facility is only to be used for recreation. In rendering his opinion, Parish Attorney J. Hebert stated that the facility should be used for recreational purposes and in accordance with the call of the millage.

Several Committee Members expressed their concerns regarding renting recreational facilities as well as stating that all facilities should abide by the specific call of the millage.

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OFFERED BY: MS. A. WILLIAMS  
SECONDED BY: MR. G. MICHEL

**RESOLUTION NO. 19-415**

**WHEREAS**, Terrebonne Parish Consolidated Government (TPCG) is authorized to provide Property and Casualty Insurance coverage through its Department of Risk Management; and

**WHEREAS**, Administration and the Risk Management Department would like to recommend the renewal of Contract for services of professional consultants with Sigma Consulting Corporation for a period of one year at the approximate cost of \$11,000.00 for the first year for Property/Casualty lines of coverage as well as actuarial services for a period of one year in the amount of \$16,000.00 for a total of \$27,000.00 for 2020; with the option to renew for two (2) successive one (1) year terms at the approximate cost of \$11,000.00 per year for Property/Casualty and \$17,000.00 for Actuarial services for a total of \$28,000.00 for 2021; and the approximate cost of \$11,000.00 per year as well as actuarial services of \$17,500.00 for a total of \$28,500.00 for 2022; the above actuarial fee schedule is contingent upon receipt of loss data in acceptable Excel usage format; if loss data is provided in paper format, an additional hourly rate of TBD will be charged for loss data conversion/analysis; and

**WHEREAS**, such services would begin January 1, 2020 and end on December 31, 2020 with the option to renew for the two (2) successive one (1) year terms at which time services would begin on January 1, 2021 and end on December 31, 2021 and January 1, 2022 to December 31, 2022; and

**WHEREAS**, Terrebonne Parish Consolidated Government (TPCG) has determined that the terms of this service will serve a public purpose and have a public benefit commensurate with the cost.

**NOW THEREFORE BE IT RESOLVED** by the Terrebonne Parish Council (Policy, Procedure and Legal Committee), on behalf of Terrebonne Parish Consolidated Government, that the Parish President, Mr. Gordon Dove, is hereby authorized to negotiate and to execute all documents necessary to affect a viable contract for consulting services between TPCG and Sigma Consulting Corporation.

**THERE WAS RECORDED:**

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 18<sup>th</sup> day of November 2019.

\* \* \* \* \*

Mr. S. Dryden moved, seconded by Mr. A. Marmande, "THAT, the Policy, Procedure, & Legal Committee introduce an ordinance to authorize the Parish President to renew and execute a Lease Agreement with Ellender Enterprises, LLC for a maximum of ten (10) one-year terms on behalf of the Terrebonne Parish Consolidated Government for the use of Coteau Park as a playground park and call a public hearing on December 4, 2019 at 6:30 p.m." (\*\*MOTION ADOPTED AFTER DISCUSSION)

Upon questioning from Committee Member G. Michel regarding the dollar amount payments regarding the aforementioned proposed ordinance, Chief Finance Officer K. Mauldin explained that there is no lease payment and added that the parish is only responsible for the taxes, insurance, etc.

\*\*The Chairwoman called for the vote on the motion offered by Mr. S. Dryden.

THERE WAS RECORDED:

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YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams and G. Michel.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. J. Navy, "THAT, the Council, pursuant to La. R. S. 42:16,17A(2), 19, convene into Executive Session at 6:36 p.m. and invited into said session, Parish Attorney J. Hebert, Parish President G. Dove, Parish Manager M. Touns, Chief Finance Officer K. Mauldin and all Council Members in order to discuss the following litigation and strategy as it relates to:

Terrebonne Council on Aging, Inc, 32<sup>nd</sup> Judicial District Court, verses No. 187042(A) Terrebonne Parish Consolidated Government, Louisiana."

The Chairwoman called for a voice vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy and G. Michel.

NAYS: A. Williams.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. J. Navy moved, seconded by Mr. D. J. Guidry, "THAT, the Council reconvene into regular order of business, as per written agenda at 7:03 p.m."

The Chairwoman called for the vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams and G. Michel.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. D. J. Guidry, "THAT, there being no further business to come before the Policy, Procedure, & Legal Committee, the meeting be adjourned."

The Chairwoman called for the vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams and G. Michel.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted and the meeting was adjourned at 7:04 p.m.

Christa Duplantis-Prather, Chairwoman

Tammy E. Triggs, Minute Clerk

Ms. C. Duplantis-Prather moved, seconded by Mr. D. W. Guidry, Sr., "THAT the Council accept and ratify the minutes of the Policy, Procedure, and Legal Committee meeting held on 11/18/19."

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: A. Marmande.

The Chairwoman declared the motion adopted.

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The Chairwoman called for a report on the Budget and Finance Committee meeting held on 11/18/19, whereupon the Committee Vice-Chairwoman, noting that ratification of minutes calls public hearings on December 4, 2019 at 6:30 p.m., rendered the following:

**BUDGET & FINANCE COMMITTEE**

**NOVEMBER 18, 2019**

The Vice-Chairwoman, Christa Duplantis-Prather, called the Budget & Finance Committee meeting to order at 7:06 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation led by Committee Member G. Michel and the Pledge of Allegiance led by Committee Member D. J. Guidry. Upon roll call, Committee Members recorded as present were: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams and G. Michel. A quorum was declared present.

OFFERED BY: MR. D. J. GUIDR  
SECONDED BY: MR. A. MARMANDE

**RESOLUTION NO. 19-416**

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT (TPCG), THE TERREBONNE LEVEE AND CONSERVATION DISTRICT (TLCD), AND THE RESTORE THE EARTH FOUNDATION (REF), AND TO PROVIDE FOR RELATED MATTERS

**WHEREAS**, Article VII, Section 14 of the Louisiana Constitution provides that "[F]or public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private corporation or individual; and,

**WHEREAS**, TPCG, TLCD, and REF share a common goal of wetland ecosystem restoration to promote coastal restoration and community resiliency, collaborating and building partnerships in the pursuit of projects that affect the natural resources of the parish and state, and believe they can through their collaborative efforts substantially benefit the citizens of Terrebonne Parish by entering into a cooperative endeavor with each other; and,

**WHEREAS**, TPCG and TLCD have both allocated on a shared and equal basis funds sufficient to cover the costs of components needed for the Upper Montegut Pump Station (D-3) in order to facilitate a restoration project known as the Bayou Terrebonne Freshwater Diversion which will, when conditions are optimal, divert freshwater and sediment from Bayou Terrebonne into the Pointe aux Chenes Wildlife Management Areas (Phase I) where a cypress tree reforestation project led by REF with the approval and participation of the Louisiana Department of Wildlife and Fisheries and other partners is currently underway; and,

**WHEREAS**, REF expects to contribute funds to cover the first three years of operation and maintenance of the project which will be undertaken by TPCG with assistance from TLCD.

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government that the Parish President is hereby authorized to execute a cooperative endeavor agreement for and on behalf of the Terrebonne Parish Consolidated Government with the Terrebonne Levee and Conservation District and the Restore the Earth Foundation for the purpose of funding specific components and ensuring three years of operation and maintenance of the Bayou Terrebonne Freshwater Diversion Project.

**THERE WAS RECORDED:**

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YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 18th day of November 2019.

\* \* \* \* \*

OFFERED BY: MS. A. WILLIAMS

SECONDED BY: MR. D. J. GUIDRY

**RESOLUTION NO. 19-417**

AUTHORIZING THE PARISH PRESIDENT, GORDON E. DOVE, TO SIGN A CONTRACT WITH TOP DRAWER STRATEGIES FOR A LEGISLATIVE, GOVERNMENTAL, CONSULTING AND PUBLIC RELATIONS CONSULTANT.

**WHEREAS**, the consultant will assist the Parish of Terrebonne, the Parish President, and the Administration Staff, and

**WHEREAS**, funding in the amount of \$42,000 was previously approved by the Parish Council on December 13, 2017 Ordinance # 8915 and on December 12, 2018 Ordinance #9022, for a Legislative, Governmental, Consulting and Public Relations Consultant.

**NOW, THEREFORE BE IT ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes Gordon Dove, Parish President, to sign a contract, as approved by the Parish Legal Department, for the Legislative, Governmental, Consulting and Public Relations Consultant.

**THERE WAS RECORDED:**

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, Sr., D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: G. Michel.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 18th day of November 2019.

\* \* \* \* \*

Ms. A. Williams moved, seconded by Mr. S. Dryden, "THAT, the Budget & Finance Committee introduce an ordinance to amend the Compensation Plan of Terrebonne Parish Consolidated Government so as to adjust the Maximum Pay Structure of the Executive Positions by \$15,000, and adjust the midpoint, accordingly and call a public hearing on December 4, 2019 at 6:30 p.m." (\*\*MOTION ADOPTED AFTER DISCUSSION)

Discussion ensued with several Committee members voicing their concerns regarding adjusting the pay scale for minimum and maximum salaries without including all TPCG employees and that a percentage raise is not sufficient enough for hourly workers.

Committee Member A. Williams gave a brief history of the Waters Study noting that it is used to determine the pay scale for parish employees; and stating that, at the time the Waters Study was implemented, the executive level employees' pay scales were not addressed because the study was implemented in phases.

Human Resources and Risk Management Director J. Dana Ortego explained that the Waters Study was done approximately six years ago; and that it did not address the executives' salaries at that time due to the study being limited to getting the parish's hourly employees up to industry standards. Mr. Ortego stated that he has asked for another Waters Study so that all TPCG employees' salaries can be addressed and their wages can be adjusted based upon the comparative wages of other governmental agencies.

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\*\*The Vice-Chairwoman called for the vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy and A. Williams.

NAYS: None.

ABSENT: G. Michel.

The Vice-Chairwoman declared the motion adopted.

Mr. A. Marmande moved, seconded by Mr. G. Michel, "THAT, the Budget & Finance Committee introduce an ordinance to amend the 2019 Adopted Operating Budget, 5-Year Capital Outlay Budget and Budgeted Positions of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. General Fund- Downtown Development Corp., \$422
- II. Sports Park Asphalt Road, \$100,000
- III. Sanitation, \$137,375
- IV. General Fund-Administration, \$7,944
  - a. add full time Public Safety Director
- V. Section 8 , \$2,304
  - a. add full time Administrative Coordinator I
- VI. Information Technology, \$1,500
  - a. add part time Network Technician
- VII. Animal Shelter – donations, \$1,872
- VIII. 5% Budget Adjustment for Criminal Court Fund, Net 0
- IX. 5% Budget Adjustment for Road Lighting District 8, \$9,536
- X. 5% Budget Adjustment for Road Lighting District 9, \$11,136
- XI. 5% Budget Adjustment for Road Lighting District 10, \$24,220

and call a public hearing on said matter on December 4, 2019 at 6:30 p.m." \* (*Motion Adopted After Brief Discussion*)

Upon questioning, Chief Finance Officer K. Mauldin explained that the Public Safety Director position is a position that is being reintroduced; that the amount budgeted is the remaining balance for 2019; and that said amount would be added to the 2020 budget.

Discussion ensued with several Committee members expressing their concerns over the Public Safety Director's position and salary.

Committee Member A. Williams gave a brief history of the duties and obligations of the Public Safety Director and added that the director's job is to oversee everything related to public safety as well as being a liaison for all of the parish's public safety department heads. She further explained that the Public Safety Director is a valuable asset to Terrebonne Parish which shows that the parish has a unified command system in place and that the parish is concerned about safety.

Parish President G. Dove explained that the Public Safety Director's main objective is to coordinate with all public safety agencies to get as much protection for the residents of Terrebonne Parish, especially at all Terrebonne Parish schools.

Parish Attorney J. Hebert explained that the Public Safety Director's position was established per the Parish Code and it is an Administrative decision if they want to appoint a person(s) to the position.

\*The Vice-Chairwoman called for the vote on the motion offered by Mr. A. Marmande.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams and G. Michel.

NAYS: None.

ABSENT: None.

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The Vice-Chairwoman declared the motion adopted.

A review of the proposed 2020 Budget began on the following funds/departmental budgets:

- a) **Council on Aging (Fund 278; Sm. Bk. 123; Big Bk. 313)** – Chief Finance Officer Kandace Mauldin presented the proposed 2020 Budget noting that a 7.50 mill ad valorem tax approved by voters November 4, 2008 (2010-2019), and adjusted to 7.34 mill for 2019 reassessment. The millage will generate an estimated \$7,127,000 in 2020. Said millage was renewed on November 16, 2013 for years 2020-2029, at a maximum of 7.50 mills. Terrebonne Parish has a cooperative endeavor agreement with TCOA to provide services of an estimated cost of \$8,000,000 for 2020. An independent budget was adopted by TCOA governing authority for the fiscal year ending June 30<sup>th</sup> and is submitted annually to the appointing authority. In 2020, \$130,000 was allocated for elderly programs at the Mechanicville Community Center.

Upon questioning from Committee Member G. Michel regarding the discussion of the budget for the aforementioned agency due to a pending litigation, Parish Attorney J. Hebert recommended that due to pending litigation, the budget for the Council on Aging should not be discussed due to the agency's legal counsel not being present.

Committee Member G. Michel requested that the Council on Aging's budget not be discussed until the first Budget and Finance Committee meeting in March 2020.

- b) **District Attorney (Fund 151-123; Sm. Bk. 22; Big Bk. 14)** - Chief Finance Officer Kandace Mauldin highlighted the proposed 2020 Budget explaining that there were no significant changes to this fund.
- c) **Clerk of Court (Fund 151-124; Sm. Bk. 24; Big Bk. 15)** – Chief Finance Officer Kandace Mauldin summarized the proposed 2020 Budget stating that under Capital there is a request of \$25,000 to replace the control system.
- d) **Criminal Court Fund (Fund 299; Sm. Bk. 146; Big Bk. 358)** – Chief Finance Officer Kandace Mauldin reviewed the proposed 2020 Budget highlighting that fines and forfeitures revenue is \$3,607,500 for 2020. The General Fund supplement is \$1,998,172, an *increase* of \$58,026. The Juvenile Detention supplement is \$250,000, which is the same as 2019 and the Mental Health and Drug Abuse Fund supplement is \$47,514, same as in 2019.
- e) **Parish Jail (Fund 203-201; Sm. Bk. 85; Big Bk. 69)** – Chief Finance Officer Kandace Mauldin presented the proposed 2020 Budget noting in February 2019, an agreement (Reference: Ordinance No. 9027) between the Parish Government and the Sheriff of Terrebonne Parish was executed to memorialize their agreed-upon financial obligation for the maintenance and operation of the jails. Parish government agrees to pay a \$12.61 per diem for the maintenance of non-DOC prisoners. The Sheriff shall share with the Parish 50% of the DOC reimbursements, adjusted over time to comply with the current Louisiana Revised Statute's approved reimbursement rate. In addition, the Sheriff agrees to make a continuous good faith effort to maintain a total DOC prisoner population of two hundred (200) inmates. The term of this agreement shall expire on December 31, 2019. For 2020, the Parish is estimating to receive \$667,676 from the Sheriff of Terrebonne, same as 2019. The General Fund Supplement is \$4,803,578, a *decrease* of \$52,308. The Parish reimburses the Sheriff for the feeding of the prisoners based on a flat formula of \$1.75 per day for the Department of Corrections (DOC) prisoners and \$12.61 per day for all others. The projected cost for 2020 is \$2,284,192, which is based on an average prison population of 650. Under Capital, they are requesting, a chiller/air handler (Building 2), transferred to Capital Projects, \$175,000, lawn equipment (Building 1), \$30,000 and window replacement, transferred to Capital Projects, \$61,000.

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Upon questioning from Committee Member D. W. Guidry, Sr. regarding the monies allocated to TPSO for compensation, Chief Finance Officer K. Mauldin explained that the monies (\$12.61 per day) is part of the agreement just discussed for the maintenance of non-DOC inmates; stating that the per diem is supposed to cover any type of necessities other than the feeding and the medical needs of the prisoners. She explained that the money allocated to TPSO is for housing inmates, protecting inmates and supervising the inmates.

Committee Member D. W. Guidry, Sr. requested that Administration research whether or not the parish could and should be compensated at 100% instead of the 50% from the Terrebonne Parish Sheriff's Office.

- f) Parish Jail Medical Department (Fund 203-202; Sm. Bk. 86; Big Bk. 72)–** Chief Finance Officer Kandace Mauldin summarized the proposed 2020 Budget stating that the Parish currently contracts with the Haydel Clinic for physician's care at \$90,000 per year. With the inclusion of dental care, ambulance and hospital care, the medical services are estimated to be \$186,196 for 2020; and prescriptions and OTC medications, \$190,000. On July 8, 2016, the Parish entered into an Intergovernmental agreement with Terrebonne Parish Sheriff's Office (TPSO) for the medical administrator to become an employee of TPSO. TPCG reimburses TPSO for the actual base salary paid to the Medical Administrator by TPSO only for those services rendered to the Parish under the agreement. Under Personnel, they are eliminating one (1) E.M.T., Grade 107. Under Capital, they are requesting computers, \$6,000.

Terrebonne Parish Medical Administrator R. Neil explained that they are eliminating one E.M.T. position because the position was created when there was an all women's jail facility which is no longer in existence.

Upon questioning from Committee Vice-Chairwoman C. Duplantis-Prather regarding the reopening the all women's jail facility, Mr. Neil explained that there is no need to reopen the facility at this time, but they will consider reopening it if the need arises.

Upon questioning from Committee Member J. Navy, Mr. Neil responded by saying that he has enough personnel on staff and that the eliminated position was for the all women's jail that is no longer needed.

- g) Police Department (Fund 204-211; Sm. Bk. 89; Big Bk. 80) -** Chief Finance Officer Kandace Mauldin reviewed that the proposed 2020 Budget highlighting that ad valorem taxes are proposed for 2019 in the amount of \$4,467,620 from the levy of 6.20 mill (City Alimony Tax as adjusted for 2019 reassessment), 5.08 mills City Fire Protection, and 5.08 mills City Police Protection approved by voters on November 7, 2006, (2009-2018), and renewed November 16, 2013 (2019-2028). In 1965, the Parish levied a 1% parishwide sales tax equally divided by the Parish Police Jury, City of Houma, and Parish School Board. The 1/3 City of Houma portion has been dedicated through the budget for use by the Public Safety Fund and is projected to generate \$7,244,000, a 1.2% *increase* from 2018 collections and a 1.0% *increase* from 2019 projections. The insurance occupational licenses in the City of Houma are proposed to collect \$815,000, a *decrease* of \$49,000. Occupational licenses (50% collected in the City), \$257,000, an *increase* of \$43,639. Court fines are proposed at \$95,000, a \$5,000 *decrease*. The General Fund Supplement is \$2,632,283 (a *decrease* of \$620,589). Under Capital, they are requesting computers, \$70,000 and vehicles, \$224,000. Under Personnel, they are eliminating three (3) Police Officer/Officer – 1<sup>st</sup> Class, Grade P-1/P-2 and requesting a 2% adjustment across the board as mandated by State Law.

Upon questioning from Committee Member D. W. Guidry, Sr. regarding the other contracts in the Houma Police Department's budget, Police Chief D. Coleman explained that other contracts refers to copiers and other equipment contracts He explained that the item public safety promotions is for recruiting and promotions held around the holidays and other events.

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Committee Member G. Michel requested that Administration reduce the amount of funding being transferred from the Utilities Fund to the General Fund by \$500,000.

Upon questioning from Committee Member J. Navy regarding the 2% state mandated pay increases for the Houma Police Department and the Houma Fire Department, Chief Finance Officer K. Mauldin explained that there are no additional cost of living increases in the 2020 budget. She stated that rededication of funds left over depends on what the millage call was for and what funds the additional monies would be going to.

Parish President G. Dove gave a brief power point presentation pertaining to the LEPA Unit 1 Power Plant in Morgan City and the cost associated with maintaining this unit. He stated that the funds used to power this plant is derived from the Utilities Fund and that the parish is losing money (\$16,814,439.49 to date) on this power plant because it has not been in operation for a number of months and has no benefit to the residents of Terrebonne Parish.

Discussion ensued with several Committee Members asking questioning regarding the LEPA contract and the cost per month to fund the Morgan City Power Plant that is now broken and in need of repair.

Parish Attorney J. Hebert explained that the Morgan City Power Plant is broken and the board has agreed to purchase a new turbine engine. He stated that the board is doing a revised bond millage to complete this repair and continued that this is the only alternative to getting the power plant back in working order. The discussion also included the matter of the review of re-directing millages that have a surplus to help fund the police and fire departments.

Committee Vice-Chairwoman C. Duplantis-Prather requested additional police patrol in District 5 due to an increase in crime.

- h) Fire Department (Fund204-222; Sm. Bk. 93; Big Bk. 84)** – Chief Finance Officer Kandace Mauldin presented the proposed 2020 Budget noting that at the State Firefighters’ Retirement board meeting of February 28, 2019, the following rates were adopted, 2018 – 26.50%, 2019 – 27.75%. Under Personnel, there is a request for a 2% adjustment across the board, as mandated by State Law, and the elimination of three (3) Firefighters, Grade F-1. Under Capital, they are requesting bunker gear - \$137,500, air packs - \$240,000 and computers - \$18,000.

Upon questioning from Committee Member D. W. Guidry, Sr. regarding the decrease in budgeted salaries and wages, Chief Finance Officer K. Mauldin explained that because of the elimination of the three firefighters, the budget was adjusted.

Houma Fire Chief K. Ward explained that the three positions that are being eliminated were open positions. He stated that they have the manpower to cover all shifts.

- i) Public Works/Engineering (Fund 151-302; Sm. Bk. 52; Big Bk. 36)** - Chief Finance Officer Kandace Mauldin highlighted the proposed 2020 Budget stating that there were no significant changes.
- j) Public Works/FTA Grant Fund (Good Earth Transit) (Fund 237; Sm. Bk. 153; Big Bk. 194)** - Chief Finance Officer Kandace Mauldin summarized the proposed 2020 Budget highlighting that under Capital, a request for bus stop signs - \$3,000, service vehicle - \$53,500, security equipment - \$15,000 and other equipment - \$8,000.

Upon questioning from Committee Member S. Trosclair regarding the use of transit buses during the election to bring citizens to the polling places, Chief Finance Officer K. Mauldin explained that Administration would have to research this matter to see if it is legal to use the transit buses because of the federal funding that it receives for transportation services.

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Parish Attorney J. Hebert stated that there are specific instances when the transit buses can be used, such as established routes and line routes and added that they can research the matter of using Good Earth Transit during election time.

- k) **Public Works/FTA City of Thibodaux (Fund 238; Sm. Bk. 155; Big Bk. 209)** - Chief Finance Officer Kandace Mauldin presented the proposed 2020 Budget noting that under Capital, a request for bus stop signs, \$600.
- l) **Public Works/Federal Highway Admin. (Rural Transit) (Fund 240; Sm. Bk. 156; Big Bk. 230)** – Chief Finance Officer Kandace Mauldin highlighted the proposed 2020 Budget noting there were no significant changes.
- m) **Public Works/Parish Transportation Fund (Fund 250; Sm. Bk. 106; Big Bk. 241)** – Chief Finance Officer Kandace Mauldin summarized the proposed 2020 Budget highlighting that the revenues are subject to annual state appropriation; therefore, \$600,000 is estimated through the State’s fiscal year end of June 30, 2020. Direct services for street repairs - \$1,600,000 are based on the estimated 2020 revenue through June 30<sup>th</sup> and unallocated fund balance at December 31, 2019.

Upon questioning from Committee Member G. Michel regarding a reduction in the Parish Transportation Fund, Chief Finance Officer K. Mauldin explained that the reduction is because the 2020 funding from the state has decreased.

Upon questioning from Committee Member D. W. Guidry, Sr. regarding the decrease in the Transportation Fund, Chief Finance Officer K. Mauldin explained that \$600,000 has been budgeted and comes from state funding. She stated that the additional monies in the fund is carried over from budget year to budget year.

Public Works Director D. Rome explained that most of the funding in the Transportation Fund is already spent on projects, such as road repairs and bridge repairs.

- n) **Public Works/Road and Bridge Fund (Fund 251; Sm. Bk. 107; Big Bk. 241)** – Chief Finance Officer Kandace Mauldin reviewed the proposed 2020 Budget explaining that in 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2020 revenues are estimated at \$5,500,000, 1.2% *increase* for 2018 collection and a 1% *increase* from the 2019 projected collections. The General Fund supplements this division annually. The General Fund supplement is \$715,000. Their major operating expenditures are as follows: gasoline and oil, \$125,000, same as 2019, shells, \$200,000, an *increase* of \$40,000, urban street lights, \$168,320, same as 2019, grass cutting blvd., \$80,000, same as 2019, street repairs – contractors, \$1,162,621, same as 2019 and road inventory assessment, \$120,000, new for 2020. Under Capital (\$130,500), they are requesting computers, \$15,500, redecking the Dulac Pontoon Bridge, \$40,000 and the Pavement Marking Project, \$75,000. Under Personnel, they are eliminating one (1) Admin Coordinator I, Grade 104.

Upon questioning from Committee Member G. Michel regarding the maintenance of parish roads and infrastructure, Public Works Director D. Rome explained that an assessment need to be completed to determine how much funding would be needed to complete all the parish’s road repairs. Mr. Rome stated that it would take approximately \$36 million dollars to repair everything. He continued that his department does annual maintenance on road and/or street repairs and noted that the bidding process is very tedious and the number of contractors are limited. Mr. Rome stated that some of the Road and Bridge staff is able to do some of the road and/or street repair but, the major projects have to be “bided” out.

- o) **Public Works/Drainage Tax Fund (Fund 252; Sm. Bk. 111; Big Bk. 250)** - Chief Finance Officer Kandace Mauldin presented the proposed 2020 Budget noting that in 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2020 collections are estimated at \$5,500,000, 1.2% *increase* from 2018 collections and 1% *increase* from 2019 projected collections. On November 16, 2013, an ad valorem tax was renewed for years 2018-2027,

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(7.15 mills as adjusted for 2019 reassessment) which will generate an estimated \$6,933,826 for 2020. Their major operating expenditures: other contracts, \$1,200,000 privatization of lateral maintenance and expand on the acreage rotation as compared to in-house work force, \$85,000 *decrease*, gasoline and oil, \$350,000, an *increase* of \$50,000, diesel/pumps, \$846,998, a *decrease* of \$53,001, pump repairs, \$450,000, same as 2019, contractors repairs, \$300,000, same as 2019, canal and lateral ditch maintenance, \$80,000, same as 2019, collection canal cleaning, \$20,000, same as 2019 and permit monitoring, \$46,000, same as 2019. Under Personnel, they are eliminating one (1) part-time pump attendant, Grade 105. Under Capital (\$1,140,000), they are requesting computers, \$14,000, tandem axel dump truck, \$100,000, telemetry, \$300,000, portable pumps, \$200,000, pumps and motors, \$200,000, Savanne Road Levee and Water structure, \$166,000 and Savanne Road Containment Project, \$160,000.

- p) **Public Works/Pollution Control (Fund 310/311; Sm. Bk. 171; Big Bk. 391)** – Chief Finance Officer Kandace Mauldin highlighted the proposed 2020 Budget stating that sewer collections for 2020 are estimated at \$7,505,500. Under Sewerage Collection, their major expenditures are as follows: Utility cost is \$495,000, same as 2019. 2.25% collection fees of all sewerage revenue collected by Consolidated Waterworks, \$160,000, same as 2019, sewer pump repairs, \$80,000, same as 2019 and contractor’s repairs, \$172,000, same as 2019. Under Capital (Total \$1,405,000), they are requesting rebuilding Texas, SouthMoss, Grand and Cleveland Lift stations, \$980,000, four (4) pump control panel replacements, \$125,000, rebuild (in-house) Mary Hughes, Grand Caillou, Pontiff and Engeron Lift Station, \$300,000. Under Treatment Plant Department, under Personnel, they are eliminating one (1) WWTP Operators, Grade 105 and they are adding one (1) Sr. WWTP Operators, Grade 108. Under Capital (\$252,000), they are requesting equipment North Plant, \$75,000, North Plant Aerator replacement and installation, \$75,000, North Plant tank valve replacement, \$65,000, water system, \$30,000 and lab equipment, \$7,000. Under Pollution Control Administration, under Capital (Total \$16,500), they are requesting computers, \$16,500. Under Sewerage Capital Additions, under Capital (Total \$1,565,000), they are requesting infiltration/inflow elimination, \$315,000 and Phase I Gum Force Main replacement, \$1,250,000. Under the Bond Sinking Fund, \$125,907 of principal interest was paid in 2019 and \$133,457 proposed for 2020.

Upon questioning from Committee Member D. W. Guidry, Sr. regarding the Sewer Fund intake, Chief Finance Officer K. Mauldin explained that the millage for sewage collection allows the parish to transfer to Solid Waste services as well and stated that that is where the difference in the fund is coming from.

Committee Vice-Chairwoman C. Duplantis-Prather asked the Public Works Department to look into the maintenance of the lift station on Lisa Park/Hollywood Road area, as well as the back of Southern Ave., because of the problems the area is experiencing when it rains.

Public Works Director D. Rome explained that the aforementioned area is on the telemetry system, and the parish is able to monitor the amount of water flowing into the neighborhood.

Committee Vice-Chairwoman C. Duplantis-Prather thanked the Public Works Department for all of the work that they do in and around Terrebonne Parish.

- q) **Public Works/Fleet Maintenance (Fund 395; Sm. Bk. 208; Big Bk. 452)** - Chief Finance Officer Kandace Mauldin summarized the proposed 2020 Budget highlighting that their major funding source of \$1,150,527 is user fees charged to user departments.
- r) **Capital Projects (Fund 600’s; Sm. Bk. 231; Big Bk. 513)** – Chief Finance Officer Kandace Mauldin reviewed the proposed 2020 Budget explaining that City Court Building Fund – proposed General Fund \$30,000. Under the Parishwide Drainage Construction Fund, the Bayou Terrebonne Pump Station – proposed,

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Capital Projects Control Fund - \$200,000, Elliot Jones Pump Station – proposed, Capital Projects Control Fund \$69,835. Under the Road Construction Fund, the 5-Year Capital Outlay highlights are as follows: Hollywood Road Extension Bridge – Proposed, ¼% Capital Sales Tax Fund - \$34,165, Road and Bridge Construction Fund –\$195,000, General Obligation Bonds - \$50,000 and 2005 Sales Tax Construction Fund - \$80,250. The Asphalt Overlay Project – Proposed, ¼% Capital Sales Tax Fund - \$400,000.

Chief Finance Officer K. Mauldin stated that \$60,000 was omitted from the 2020 proposed budget and should be added to fund the Waterlife pavilion and Amphitheater; also stating that Administration wants to use some of the funding for a musical, arts and culture are for the Downtown Houma area.

Upon questioning from Committee Member G. Michel regarding the projected income versus the projected spending, Chief Finance Officer K. Mauldin explained that she would have to research where the revenue is coming from and where the expenses are being derived from and present the Council with an answer. She also explained that each fund is reviewed individually and depends on the variables in the fund as it relates to the projected and the actual.

Committee Member G. Michel suggested that a plan for the budget process be considered so that the budget can be reviewed more in detail.

Committee Member J. Navy stated that he has been in contact with Raisin’ Cane and Planning and Zoning Director C. Pulaski regarding the revitalization of the East Houma Airbase and requests around \$60,000 be budgeted to implement a dog park (to be funded in-house), \$20,000 for the shades and benches for the Airbase Splash Park, \$30,000 for the African American Museum for an elevator lift and \$25,000 to be placed back in the budget for the West Houma After School Enrichment Program.

Planning and Zoning Director C. Pulaski explained that the planning and engineering for the East Houma Airbase dog park can be done in-house in conjunction with the Public Works Department as long as the figure does not exceed a certain amount.

Mr. G. Michel moved, seconded by Mr. S. Dryden, “THAT, the Budget and Finance Committee introduce an ordinance to adopt the 2020 Operations and Maintenance Budget, and the Five-Year Capital Improvements budget, of the Terrebonne Parish Consolidated Government, as presented by the Parish President and further amended by the Terrebonne Parish Council; to amend the Parish Compensation Plan for new and/or adjusted positions; and to address other matters relative thereto and call a public hearing on said matter on December 4, 2019 at 6:30 p.m.”

The Vice-Chairwoman called for the vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams and G. Michel.

NAYS: None.

ABSENT: None.

The Vice-Chairwoman declared the motion adopted.

Mr. J. Navy moved, seconded by Mr. A. Marmande, “THAT, there being no further business to come before the Budget & Finance Committee, the meeting be adjourned.”

The Vice-Chairwoman called for the vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams and G. Michel.

NAYS: None.

ABSENT: None.

The Vice-Chairwoman declared the motion adopted and the meeting was adjourned at 8:37 p.m.

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Christa Duplantis-Prather Vice-Chairwoman

Tammy E. Triggs, Sr. Minute Clerk

Ms. C. Duplantis-Prather moved, seconded by Mr. S. Dryden, "THAT the Council accept and ratify the minutes of the Budget and Finance Committee meeting held on 11/18/19." (**\*MOTION VOTED ON AFTER BRIEF DISCUSSION**)

Upon Council Member J. Navy's request, the Chairwoman recognized Ms. Kandace Mauldin, Chief Financial Officer, who clarified that the Houma Police Chief and Houma Fire Chief positions were not included on the executive pay scale increases as the positions are treated as separate groups with regards to the Parish's pay scale and would provide greater detail regarding the differentiation on the following day.

\*The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: A. Marmande.

The Chairwoman declared the motion adopted.

Ms. C. Duplantis-Prather moved, seconded by Mr. D. J. Guidry, "THAT the Council approve the following street light list:

**STREET LIGHT LIST  
11-20-19**

INSTALL POLE & STREET LIGHT IN FRONT OF 219 ESTATE DRIVE; ENTERGY; RLD #3A; C. DUPLANTIS-PRATHER; DISTRICT 5."

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: A. Marmande.

The Chairwoman declared the motion adopted.

Ms. C. Duplantis-Prather moved, seconded by Mr. S. Trosclair, "THAT the Council hold nominations open for the one vacancy on the Bayou Blue Fire Protection District Board."

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: A. Marmande.

The Chairwoman declared the motion adopted.

Ms. C. Duplantis-Prather moved, seconded by Mr. D. W. Guidry, Sr., "THAT the Council hold nominations open for the one vacancy on the Bayou Cane Fire Protection District Board."

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: A. Marmande.

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The Chairwoman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. S. Dryden, "THAT the Council hold nominations open for the three vacancies on the Terrebonne Parish Tree Board."

The Chairwoman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: A. Marmande.

The Chairwoman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. D. W. Guidry, Sr., "THAT the Council open nominations for the three expiring terms on the Library Board of Control, nominate Ms. Alberta Adams, Mr. L. P. Bordelon, III, and Ms. Rosa Pitre, close nominations, and re-appoint Ms. Adams, Mr. Bordelon, and Ms. Pitre to serve another term on the aforementioned board."

The Chairwoman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: A. Marmande.

The Chairwoman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Mr. S. Dryden, "THAT the Council hold nominations open for the one expiring term on the Recreation District No. 3A Board."

The Chairwoman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: A. Marmande.

The Chairwoman declared the motion adopted.

Ms. C. Duplantis-Prather moved, seconded by Mr. G. Michel, "THAT the Council open nominations for the two expiring terms on the Houma-Terrebonne Regional Planning Commission, nominate Mr. Jeremy Kelly, Mr. Clarence Williams, Mr. Robbie Liner, and Mr. Barry Soudelier, close nominations, and that a voice vote of the Council be taken to determine who will fill said Council appointment vacancies."

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: A. Marmande.

The Chairwoman declared the motion adopted.

Voting to appoint Mr. Kelly

Ms. C. Duplantis-Prather

Mr. G. Michel

Voting to appoint Mr. Williams

Mr. J. Navy

Ms. A. Williams

Mr. G. Michel

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Voting to appoint Mr. Liner  
Mr. S. Dryden  
Mr. D. W. Guidry, Sr.  
Mr. D. J. Guidry  
Mr. S. Trosclair  
Ms. A. Williams

Voting to appoint Mr. Soudelier  
Mr. S. Dryden  
Ms. C. Duplantis-Prather  
Mr. D. W. Guidry, Sr.  
Mr. D. J. Guidry  
Mr. S. Trosclair  
Mr. J. Navy

Minute Clerk K. Hampton tallied the results and they were recorded as follows: two (2) votes for Mr. Kelly, three (3) votes for Mr. Williams, five (5) votes for Mr. Liner, and six (6) votes for Mr. Soudelier.

The Chairwoman announced that, as per the above voice vote, Mr. Liner and Mr. Soudelier were appointed to serve on the Houma-Terrebonne Regional Planning Commission.

The Chairwoman announced that there would be one expiring term on the South Central Human Services Authority.

Council Member S. Trosclair encouraged the public to keep all active military, veteran, law enforcement, firefighters, and first responders in their thoughts and prayers daily.

Council Member C. Duplantis-Prather encouraged the public to have their pets spayed or neutered in order to control the pet population.

The Chairwoman wished the public a Happy Thanksgiving and encouraged them to share the blessings of the season with their families.

Council Member D. J. Guidry announced that a free Thanksgiving dinner on Thanksgiving Day would be offered at the Ward 7 Citizen's Club in Chauvin from 11:00 a.m. to 1:00 p.m. and encouraged the public to attend.

Council Member G. Michel encouraged the public to practice caution while driving as children would be out of school the following week for the Thanksgiving holiday.

Mr. G. Michel moved, seconded by Mr. D. J. Guidry, "THAT, there being no further business to come before the Council, the meeting be adjourned."

The Chairwoman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: A. Marmande.

The Chairwoman declared the motion adopted and the meeting was adjourned at 7:00 p.m.

KEITH M. HAMPTON, MINUTE CLERK

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/s/ARLANDA J. WILLIAMS, CHAIRWOMAN  
TERREBONNE PARISH COUNCIL

ATTEST:

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/s/VENTITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL